BELLMORE MEMORIAL LIBRARY

BOARD OF TRUSTEES

MINUTES

The regular meeting of the Board of Trustees of the Bellmore Memorial Library was called to order on Wednesday, January 16, 2013 at 7:08 PM by President Emily Schreiber.

Members present were Karolyn Hertzberg, Emily Schreiber, Roberta Newman, Wendy Forgash and Robert Botwin, the latter two via Skype. Director Maureen Garvey was also present.

The Minutes of the December 19, 2012 meeting were read and approved on motion of Roberta Newman and seconded by Karolyn Hertzberg.

VISITORS

Three visitors were present:

1) Thomas Lanigan came to ask the Board to hear his request to work more hours and to consider some issues related to his salary;
2) Al Coster from the CPA firm of Baldessari & Coster LLP that recently completed the Bellmore Memorial Library’s audit for the fiscal year ended June 30, 2012. He went over his report dated November 30, 2012 with the Board answering questions and giving his recommendations. e.g. approval of payroll warrant; and
3) Marie Simoneschi, who had worked on the audit with Baldessari & Coster.

The Financial Report for January 2013 was read and approved on motion of Robert Botwin and seconded by Wendy Forgash. It was passed unanimously.

Director Garvey advised the Board that our fund balance is down due to expenses incurred for the new roof.

The bills for the month of January, 2013 in the amount of $65,382.61 were approved. Payrolls for the two weeks ended December 6, 2012, in the amount of $82,221.71, for the two weeks ended December 20, 2012 in the amount of $52,876.50 and for the two weeks ended January 3, 2013 in the amount of $51,393.16 were approved. Motion for payments of the bills was made by Emily Schreiber and seconded by Karolyn Hertzberg and unanimously approved.

DIRECTOR’S REPORT

Maureen Garvey gave her monthly report.

a) Director Garvey advised the Board that an engineer would come in to assess the damage to the glass wall.

b) She met with Nassau County Police to discuss security issues;

c) Circulation statistics were slightly down as expected. Website hits and visitors up.

dx) She discussed library programs.
UNFINISHED BUSINESS

None.

NEW BUSINESS

a) Budget Vote meeting and date: Wednesday, March 20, 2013;

b) A Public Information Meeting on the budget vote will be held at 8:00 PM Wednesday, March 20, 2013 followed by a regular Board meeting at 7:00 PM;

c) The budget vote will take place on Wednesday April 3, 2013 from 2:00-9:00 PM;

d) The April Board meeting will take place on Wednesday, April 17, 2013; and

e) A motion to accept the dates for the budget meeting and vote was made by Emily Schreiber and seconded by Roberta Newman. Motion passed unanimously.

COMMUNICATIONS

Three applications for the Library Meeting Room were considered:

a) Dom Mazza from LI Harley Rides would like to have a book drive for children ages 9-16 years of age;

b) Alison Frankel of the Bellmore Civic Association requested use of the Library Meeting Room;

c) Judith Greenberg, a social worker and registered nurse requested the Library Meeting Room to hold a Hurricane Sandy support group January 23, January 30 and February 6, 2013. She expects 6-10 people to attend; and

d) A motion to accept all the requests for the Meeting Room was made by Karolyn Hertzberg, seconded by Emily Schreiber and passed unanimously.

EXECUTIVE SESSION

The Board went into executive session at 9:10 PM and came out of executive session at 9:50 PM. No action was taken.

CALENDAR

1. The next regular meeting of the Board of Trustees will be held on March 20, 2013 at 7:00 PM; and

2. The meeting was adjourned at 9:50 PM on motion of Roberta Newman and seconded by Emily Schreiber.

Respectfully submitted,
Roberta S. Newman
Vice President