The regular meeting of the Board of Trustees of the Bellmore Memorial Library was called to order on Monday, December 15, 2014 at 7:08 p.m.

Members present were Robert Botwin, Wendy Forgash, Roberta Newman, Robert Paz, and Emily Schreiber. Also present were Director Maureen Garvey, Secretary to the Board Marie Simoneschi, and Library Accountant Gary Hertzan.

Approval of Minutes

The minutes of the November 18, 2014 were read and amended. The amended minutes were unanimously approved on a motion by Roberta Newman and seconded by Emily Schreiber.

The Financial Report


Bills totaling $58,252.65 were unanimously approved on a motion by Robert Botwin and seconded by Emily Schreiber.

Director’s Report:

The report was read and discussed. The Bellmore Chamber of Commerce has given the library use of a shadow box in the community. The shadow box will be used by the library for advertising upcoming library events.
Old Business

There is currently nothing new to report regarding the construction of the compact storage room.

Accountant Gary Hertzan discussed the proposed budget for the fiscal year 2015-2016. Wendy Forgash made a motion to approve the proposed budget for the fiscal year 2015-16 in the amount of $2,820,014.00, $2,785,400.00 of which is to be raised by taxation. These amounts may be adjusted downward if necessary to stay within the NYS tax cap. The motion was seconded by Robert Botwin and passed unanimously.

In order to comply with the Occupational Safety and Health Act of 1970, the Board of Trustees of the Bellmore Memorial Library has determined the Library will maintain an occupational safety and health program to ensure an optimal work environment for all staff members. Our goal is zero accidents and injuries.

Trustee Robert Paz made a motion to approve the Corporate Safety Management Plan written by RPF Associates for the Bellmore Memorial Library. The motion was seconded by Roberta Newman and passed unanimously.

A motion was made by Emily Schreiber to appoint Dr. Jack Geffken as our medical director as required for the installation of a Public Access Defibrillation Program. The motion was seconded by Robert Paz and passed unanimously.

New Business

Wendy Forgash made a motion to open the library on Wednesdays at 10:30 a.m. for staff training, meetings, and other activities deemed relevant. The motion was seconded by Robert Botwin and passed unanimously.

Executive Session:

The Board of Trustees went into executive session at 8:40 p.m. The Board came out of executive session at 8:56 p.m.
Personnel

Roberta Newman made a motion to appoint employee Valerie Acklin to a Librarian II, and increase her hourly wage to $30.25. The motion was seconded by Robert Paz and passed unanimously.

Roberta Newman made a motion to appoint employee Chryssa Golding to a part time Librarian 1, and increase her hourly wage to $24.00. The motion was seconded by Robert Paz and unanimously approved.

Communications

The board discussed the possibility of the public accessing the board meetings by using GoTo Meetings.com.

The Board approved the application of the Family Residences & Essential Enterprises (FREE) to use the library meeting room.

Announcements

The next meeting of the Board of Trustees will be held on January 21, 2015 at 7:00 p.m.

The March 2015 Board meeting will be held on the 17th at 7:00 p.m.

Adjournment

A motion to adjourn at 9:06 p.m. was made by Roberta Newman and seconded by Robert Paz.

Respectfully submitted,

Marie Simoneschi
Secretary to the Board