The regular meeting of the Board of Trustees of the Bellmore Memorial Library was called to order on 12/15/15 at 7:04 p.m.

Members present were Robert Botwin, Wendy Forgash, Roberta Newman, Robert Paz, and Emily Schreiber. Director Maureen Garvey and secretary to the board Marie Simoneschi were also present.

The Minutes of the November 16, 2015 meeting were read and approved on a motion by Robert Botwin and seconded by Roberta Newman.

The Financial Report:

The Financial Report for November 2015 was read and approved on a motion by Robert Paz and seconded by Robert Botwin.

Payroll for the period ending 11/5/15 was $57,124.16 and for the period ending 11/19/15 was $56,397.87.

Bills totaling $95,890.93 were unanimously approved on a motion by Emily Schreiber and seconded by Roberta Newman. The motion passed unanimously.

The Director’s Report:

The report was read and discussed.

Old Business:

A motion was made by Robert Botwin to approve the amount to be raised by taxation for the 2016/17 budget to $2,796,214.00. The motion was seconded by Robert Paz and passed unanimously.

A motion was made by Wendy Forgash to revise the Museum Pass Policy as follows:
The Bellmore Memorial Library provides passes to several museums. These passes are limited to Bellmore Memorial Library cardholders in good standing.

A patron can only reserve any specific pass one time in any given month. If a patron wishes to borrow a pass more than one time in a given month, they may do so if the pass is available for a two day window. They must come to the library to borrow it; it cannot be reserved.

There is a three month window for sign ups. A patron may make as many reserves as they want within that three month period as long as they are not for the same day and not for the same museum in the same month.

There is a late fee of $10.00 per day on each pass. Patrons are expected to return all passes on time, since another patron may be waiting for them.

Patrons may only borrow one pass at a time.

The motion was seconded by Emily Schreiber.

Roberta Newman made a motion to include the Library Bill of Rights in the Library Policy Manual. The motion was seconded by Robert Paz.

New Business:

Robert Botwin made a motion to add the following addendum to paragraph two of the Bellmore Memorial Library Maintenance of Public Order Policy and Regulations:

The purpose of all library equipment and materials is to serve all the residents of the Bellmore Union Free School District. No one patron may use any materials for equipment in such a way restricts those items availability to other patrons beyond reasonable expectations. Neither can patrons use equipment or materials meant exclusively for the use of staff of the Bellmore Memorial Library, except in cases of emergency.

The motion was seconded by Roberta Newman.

Wendy Forgash made a motion to approve the use of the meeting room by the New York State United Teacher’s Retiree Counsel every third Monday of each month, beginning March 2016. Robert Botwin seconded the motion which passed unanimously.

Roberta Newman made a motion to allow the Long Island Crisis Center to use the community room for a fundraiser on March 31, 2016 from 6:00 p.m. to 10:00 p.m. The motion was seconded by Emily Schreiber and passed unanimously.
Communications:

Employee Deborah Howe sent a thank you letter to the library staff and board for the collection made in memory of her father.

Ed Mangano’s office sent a thank you for allowing the Department of Assessment to hold its annual Property Tax Exemptions Workshop at the library.

Personnel:

Leonard Heide was hired as a part time cleaner. He will fill in as needed when current cleaners are not available.

Announcement:

The next meeting of the Board of Trustees will be held on January 19, 2016 at 7:00 p.m.

The library public information hearing will be held on March 30, 2016 at 7:00 p.m.

The library budget vote will be held on April 13th 2016. This year the library will be switching to a paper ballot.

Adjournment:

A motion to adjourn was made by Robert Paz and seconded by Roberta Newman at 8:35 p.m.

Respectfully submitted,

Marie Simoneschi
Secretary to the Board of Trustees