The regular meeting of the Board of Trustees of the Bellmore Memorial Library was called to order on 3/15/16 at 7:07 p.m.

Members present were Roberta Newman, Robert Paz, and Emily Schreiber. Board members Robert Botwin, and Wendy Forgash joined the meeting via Go to Meetings. Library Director Maureen Garvey and secretary to the Board Marie Simoneschi were also present.

The minutes of the 1/19/16 meeting were read and approved on a motion by Wendy Forgash and seconded by Emily Schreiber.

The Financial Report:

The Financial Reports for January and February 2016 were read and approved on a motion by Robert Paz and seconded by Roberta Newman. The motion passed unanimously.

Payroll for the period ending 1/14/16 was $57,408.96. Payroll for the period ending 2/11/16 was $58,417.16. Payroll for the period ending 2/25/16 was $57,924.63. Payroll for the period ending 2/11/16 was $55,909.35.

Bills totaling $156,959.62 were unanimously approved on a motion by Wendy Forgash and seconded by Robert Botwin.

The Directors Report:

The director’s report was read and discussed.

Old Business:

No report on old business.
New Business:

The Board discussed the cost of sending a FAX. Emily Schreiber made a motion to table the discussion until the next Board meeting. The motion was seconded by Robert Paz.

The Board discussed hours of operation for the library for the upcoming Independence Day Weekend. It was determined that the library will be open Saturday July 2nd.

The director is looking into the possibility of a green parking lot. A verifiable report of the water table must first be obtained to see if our parking lot would be eligible. Martha DiVittorio will contact the necessary agency to assert, in writing, that the water table is far enough below street level to meet the requirements of the NYS Dept. of Environmental Conservation.

Emily Schreiber made a motion to adopt a cafeteria plan as follows:

*Be it resolved that the Bellmore Memorial Library adopt a cafeteria plan pursuant to section 125 of the internal revenue code. Features and benefits of the plan will be the payment of dental and health insurance premiums as pre-tax deduction from employees’ wages.*

The motion was seconded by Roberta Newman and passed unanimously.

Robert Paz made a motion to revise our Reading Room Policy. The motion was seconded by Emily Schreiber and passed unanimously.

The Board discussed the possibility of adding signage to the back entrance of the building. Emily Schreiber made a motion to table the discussion until the next Board meeting. The motion was seconded by Robert Paz.

Communications:

A donation was received in memory of a past patron. It was requested that the money be used for the library garden, or to purchase books.
An email was received from a library patron complimenting the library on the GEEKFEST.

A letter was received from a library patron thanking staff member Elizabeth Carroll for being so helpful.

Three letters were received from Senator Michael Venditto’s office. One was to thank the library for participating in a Holiday Toy Drive. Another was to thank the library for hosting a prostate screening program on February 25nd. The third letter was to thank the library for hosting a Nassau County Property Assessment Grievance Workshop on February 22nd.

Executive Session:

At 8:10 p.m. Emily Schreiber made a motion to go into executive session. The motion was seconded by Robert Paz. The Board came out of executive session at 8:47 p.m. No action was taken.

Personnel:

Roberta Newman made a motion to approve revised salary ranges for the 2015-2016 Fiscal year. The motion was seconded by Wendy Forgash, and passed unanimously.

Announcements:

The next Board meeting will be held on April 19, 2016 at 7:00 p.m.

Adjournment:

Robert Paz made a motion to adjourn the meeting at 8:48 p.m. The motion was seconded by Emily Schreiber.

Respectfully submitted,

Marie Simoneschi
Secretary to the Board