The regular meeting of the Board of Trustees of the Bellmore Memorial Library was called to order on April 19, 2016 at 7:05 p.m.

Members present were Wendy Forgash, Roberta Newman, and Robert Paz. Trustee Robert Botwin joined the meeting via Go-to-Meetings. Absent with prior notice was Board President Emily Schreiber. Vice-President Robert Paz chaired the meeting.

The minutes of the March 15, 2016 meeting were read and approved on a motion by Wendy Forgash and seconded by Roberta Newman. The motion passed unanimously.

The Financial Report:

The Financial Report for March 31, 2016 was read and approved on a motion by Wendy Forgash and seconded by Robert Paz. The motion passed unanimously.

Payroll for the period ending March 20, 2016 was $56,553.21. Payroll for the period ending March 24, 2016 was $54,896.64

Bills totaling $79,102.02 were unanimously approved on a motion by Wendy Forgash and seconded by Robert Paz.

The Director’s Report:

The Report was read and discussed.

Old Business:

The board discussed amending the cost to the public for sending a fax from the library.
The following motion was made by Robert Paz and seconded by Wendy Forgash:

The first page of a fax will cost $1.00; every page thereafter will cost .50 cents.

The motion passed unanimously.

The board discussed putting signage on the back entrance of the building. They decided to wait to look at different signage options.

New Business:

Nothing to report.

Executive Session

The board went into executive session at 7:55 p.m. The board came out of executive session at 8:10 p.m. Upon resuming the regular meeting, the following motion was made by Roberta Newman:

Reclassify Deborah Cotton, currently a P/T Librarian 1 to an F/T Librarian 1, reduced hours.

Reclassify Carolyn Yee, currently a Page P/T, to a non-competitive Typist-Clerk P/T.

Rehire Thomas Lanigan, currently a Cleaner F/T as a Cleaner P/T should he retire his F/T position, with a reduction of $3.94 in his hourly rate. This is with the understanding that he retire in the Fiscal Year 2016-2017.

The motion was seconded by Robert Botwin and passed unanimously.
Personnel:

Librarian Ethel Smith submitted a letter of resignation. Her last day of work will be July 7 2016.

Announcements:
The next meeting of the Board of Trustees will be held May 17, 2016 at 7:00 p.m.

Adjournment:

A motion to adjourn was made by Robert Paz and seconded by Roberta Newman at 8:26 p.m.

Respectfully submitted,

Marie Simoneschi
Secretary to the Board