The Regular Monthly Meeting of the Board of Trustees of the Bellmore Memorial Library was called to order by Board President Emily Schreiber on October 17, 2017 at 7:06 p.m.

Trustees present were Emily Schreiber, Wendy Forgash, Robert Paz, Roberta Newman and Peter Pagones. Library Director Elaine Cumming-Young, Secretary to the Board Marie Simoneschi, and Library Auditor Dennis Stoner were also in attendance.

There was a re-ordering of the agenda to allow Dennis Stoner from Baldessari & Coster LLP to present the 2017 internal audit. Mr. Stoner presented the findings and took questions.

Wendy Forgash made a motion to approve the September 2017 Board Minutes. The motion was seconded by Peter Pagones and passed unanimously.

The Financial Report for September was read and reviewed. Roberta Newman made a motion to accept the Report. The motion was seconded by Robert Paz and passed unanimously.

Payroll for the period ending 9/7/17 was $57,515.83. Payroll for the period ending 9/21/17 was $62,412.15.

October bills totaling $107,855.56 were unanimously approved on a motion by Robert Paz and seconded by Roberta Newman.

The Director’s Report was read and discussed.

The library is hiring a part time clerk to work at the public desks.
Trustees Pagones and Schreiber commended the Library for the Indie Author Day Event held on October 14, 2017. Trustee Schreiber thought the three Key Note speakers were excellent.

Library Director Cummings-Young advised the Board that the Governor’s Office of Storm Recovery Project NY Rising has revised the original agreement. Language in the revised Project Management Agreement changes the Library’s liability significantly. The discussion was tabled upon further review by the Library’s attorney.

The Board discussed patron usage of museum memberships held by the Library. Both popularity and cost were discussed. The possibility of obtaining some different memberships was also discussed.

Wendy Forgash made a motion to approve an application from US Coast Guard Auxiliary Flotilla 13-13 to use the Library Meeting Room. The motion was seconded by Roberta Newman and passed unanimously.

Roberta Newman made a motion to approve an application submitted by Come Stitch with Us to use the Meeting Room. The motion was seconded by Robert Paz and passed unanimously.

Wendy Forgash made a motion to approve an application from Girl Scout Troop 3121, subject to adult supervision. The motion was seconded by Robert Paz and passed unanimously.

Library Director Cummings-Young advised the Board that some vendors will not wait for the next Board Meeting without charging a late fee. It was decided that Board Members will come in, if necessary, to endorse checks that cannot wait until the next Monthly Board Meeting.

Emily Schreiber made a motion to enter Executive Session to discuss Personnel at 8:35 p.m. The motion was seconded by Robert Paz and passed unanimously.

Emily Schreiber made a motion to exit Executive Session at 8:50 p.m. The motion was seconded by Roberta Newman and passed unanimously.
A motion to appoint Marie Simoneschi to Senior Account Clerk effective 11/1/17 with a 3 1/2 percent increase was made by Robert Paz. Peter Pagones seconded the motion that passed unanimously.

The next Board Meeting will be held on Tuesday, November 21st at 7:00 p.m.

Robert Paz made a motion to adjourn the meeting at 8:55 p.m. The motion was seconded by Roberta Newman and passed unanimously.

Respectfully submitted,

Marie Simoneschi
Secretary to the Board of Trustees