Minutes for December 19, 2017

The regular meeting of the Board of Trustees of the Bellmore Memorial Library was called to order by Board Vice President Roberta Newman at 7:10 pm.

Members present were Wendy Forgash, Emily Schreiber, Roberta Newman, Peter Pagones and Robert Paz. Director Elaine Cummings-Young was also present. Secretary to the Board, Marie Simoneschi, was absent with prior notice.

A letter and a donation of $250 was received from the Long Island Corvette Owners Association thanking the Library for its service and courteousness at their monthly meetings. A letter of appreciation will be sent to their President, Gino Albanese on behalf of the Board of Trustees, Director and staff members.

The Minutes of the November 21, 2017 meeting were amended and approved on motion made by Peter Pagones, seconded by Robert Paz and passed unanimously.

The Financial Report for November 2017 was read and approved on a motion made by Wendy Forgash, seconded by Emily Schreiber and passed unanimously.

Payroll for the period ending 11/16/17 was $61,664.00
Payroll for the period ending 11/30/17 was $65,313.20
Payroll for the period ending 12/14/17 was $60,851.63

The bills for the month of December 2017 in the amount of $ 64183.57. was approved on a motion made by Emily Schreiber, seconded by Robert Paz and passed unanimously.

The Director’s Report was read and discussed. Director Cummings-Young will research the Library’s policy on theft and destruction of property and report back to the Board at the next meeting.

Peter Pagones made a request to revise the approved New York Paid Family Leave motion of November 2017 to include the statement that, “This does not preclude the Library from participating in the future.” The Board agreed. The Staff was apprised in a memo.

A motion was made by Robert Paz to accept the H2M Architects and Engineers Revised Proposal Statement for Construction Documents, Permitting, Bidding and Solicitation and Construction Administration Phase Services for the Public Bathroom Renovations. The motion was seconded by Roberta Newman and passed unanimously.

A motion was made to approve the H2M Architects and Engineers proposal for an Asbestos Survey, subject to pricing clarification. This motion was made by Wendy Forgash, seconded by Emily Schreiber and passed unanimously.

Roberta Newman made a motion to accept an application from Girl Scout Mikaela Milch, First Tech Challenge for use of the meeting room. The motion was seconded by Emily Schreiber and passed unanimously.

Peter Pagones made a motion to decline a meeting room application from Phyllis Librandi, Independent Avon Representative. The motion was seconded by Emily Schreiber and passed by a majority vote with one abstention.
Roberta Newman made a motion to approve the appointment of Part-time Page, Andrew Baio effective December 11, 2017 at a rate of $10.00 per hour. The motion was seconded by Peter Pagones and passed unanimously.

Peter Pagones made a request to have the Director look into the possibility of acquiring a lock box for the Library.

The next Board of Trustees meeting will take place on January 16, 2018 at 7:00 pm.

Robert Paz made a motion to adjourn the meeting at 8:47. The motion was seconded by Emily Schreiber and passed unanimously.

Respectfully submitted,

Wendy Forgash
Board of Trustees Secretary