Bellmore Memorial Library
Board of Trustees
Minutes of November 19, 2018

The regular meeting of the Board of Trustees of the Bellmore Memorial Library was called to order on November 19, 2018 at 7:06 p.m.

Members present were Peter Pagones, Robert Paz and Wendy Forgash. Also present was Director Elaine Cummings Young and Secretary to the Board Marie Simoneschi. Absent with prior notice were Trustees Roberta Newman and Emily Schreiber. Library employee Henry Porzio also attended the meeting.

Period of Public Expression

Henry Porzio addressed the Board regarding his Saturday hours.

There was a re-ordering of the agenda as the Board Members decided to go into Executive Session.

Robert Paz made a motion to go into Executive Session at 7:11 p.m. to discuss personnel matters. The motion was seconded by Peter Pagones and passed unanimously.

At 7:26 p.m. Wendy Forgash made a motion to exit Executive Session. The motion was seconded by Peter Pagones and passed unanimously.

The Library received a donation from Ridgewood Savings Bank in the amount of $1000.00 with a request to use the money towards Children’s programming.

The Library received a thank you letter from “The Book Fairies” for a donation of books. They advised that the books will go directly to high-need schools and community outreach programs across Metropolitan New York.

The Nassau Library System extended an invitation to the Library Director and Board Members to attend the 2018 Annual Meeting being held on December 12, 2018 at 7:00 p.m.
The Board of Trustees received letters from two patrons complimenting Elizabeth Carroll for her professionalism and expertise.

They also received a letter from a former employee Nancy Kruse Morcarf, thanking Marie Simoneschi for assisting with some retirement questions.

The Minutes of the October 2018 meeting were approved on a motion by Peter Pagones. The motion was seconded by Robert Paz and passed unanimously.

Bills totaling $326,797.00 were approved on a motion by Peter Pagones. The motion was seconded by Robert Paz and passed unanimously.

Payroll for the period ending 10/18/18 was $61,122.74.
Payroll for the period ending 11/1/18 was $62,290.73.

The Director’s Report was read and discussed.

Old Business

The Board discussed the procedure for Worker’s Compensation claims.

Peter Pagones made a motion to approve the second revision of the library’s Dental Insurance Policy. The motion was seconded by Robert Paz and passed unanimously.

Peter Pagones made a motion to approve the second revision of the Library’s Short-Term Disability Policy. The motion was seconded by Robert Paz and passed unanimously.

The revision of the Maternity Leave Policy, was tabled for a future Board Meeting.

An Aflac Representative will be at the library on December 19th, to offer staff members the option to purchase additional Short-Term Disability coverage.
New Business

Robert Paz made a motion to approve NLS’ Request for Member Library Support for 2019-2020. Peter Pagones seconded the motion which passed unanimously.

Robert Paz made a motion to approve a Sexual Harassment Prevention Policy. The motion was seconded by Peter Pagones and passed unanimously.

Peter Pagones made a motion to appoint both Jennifer McHugh and Amy Badagliacca as Part-time Librarian I’s with a salary of $26.00 per hour. The motion was seconded by Robert Paz and passed unanimously.

The next Board Meeting will be held on December 18, 2018 at 7:00 p.m.

A motion to adjourn was made by Robert Paz and seconded by Peter Pagones at 8:18 p.m.

Respectfully submitted,

Marie Simoneschi
Secretary to the Board of Trustees