The Regular Board Meeting of the Board of Trustees of the Bellmore Memorial Library was called to order on November 17, 2020 at 7:07 p.m.

Joining the meeting remotely were Board Members Peter Pagones, Robert Paz, Emily Schreiber, Roberta Newman and Wendy Forgash. Director Elaine Cummings-Young, Secretary to the Board Marie Simoneschi, and Library Auditor Dennis Stoner were also in attendance remotely. Stan Newman, a Bellmore patron also joined the meeting.

The meeting opened with the Pledge of Allegiance.

Reorder of the Agenda:

Wendy Forgash made a motion to re-order the Agenda to allow Dennis Stoner from Baldessari & Coster LLP to present the 2020 internal audit. The motion was seconded by Peter Pagones and passed unanimously. The Board Members & Auditor also discussed the procedure for approval of the bills and payroll while holding meetings virtually.

Communications:

A thank you letter was received from the Bellmore Merrick Central High School acknowledging the libraries’ contribution to the Community Cupboard. The libraries’ participation in the food drive helped distribute food to families in need, within the community.

The Minutes of the October 20, 2020 meeting were approved on a motion made by Emily Schreiber. Roberta Newman seconded the motion that passed unanimously.

After Board review, Emily Schreiber made a motion to accept the Financial Report for October 2020. The motion was seconded by Wendy Forgash, and passed unanimously.

November bills totaling $287,759.29 were approved on a motion made by Roberta Newman. Emily Schreiber seconded the motion that passed unanimously.

Payroll for the period ending 10/15/20 was $64,628.99. Payroll for the period ending 10/29/20 was $61,544.01.
The Director’s Report was read and acknowledged.

Library Statistics were reviewed.

Old Business:

Peter Pagones made a motion to deny an application from the Office of Legislator Steven Rhoads for use of the meeting room. Wendy Forgash seconded the motion that passed unanimously. It is noted that the application was denied based on current regulations regarding Covid-19.

Peter Pagones made a motion to table a discussion regarding the Reading Room to a future meeting. Roberta Newman seconded the motion that passed unanimously.

A motion to table a discussion regarding a Health Emergency Response Plan, and a Remote Work Policy Plan, was brought by Peter Pagones. Wendy Forgash seconded the motion that passed unanimously.

A motion to approve the Bedford Avenue Vestibule renovation to take place this fiscal year of 2020-2021 was brought by Peter Pagones. The motion was seconded by Emily Schreiber and passed unanimously.

Wendy Forgash made a motion to approve H2M Architects and Engineers Construction for the Vestibule Renovation in the amount of $60,750.00. The motion was seconded by Peter Pagones and passed unanimously.

Robert Paz made a motion to approve the following resolution to renovate the Bedford Avenue Vestibule

New Business:

At 8:35 p.m. Wendy Forgash made a motion to enter Executive Session to discuss personnel. Roberta Newman seconded the motion.

At 8:48 p.m. Roberta Newman made a motion to exit Executive Session. Wendy Forgash seconded the motion.

The next meeting of the Board will be held December 15, 2020 at 7:00 p.m.

Respectfully submitted,

Marie Simoneschi
Secretary to the Board of Trustees